



Building Division
 55 Grinnell Plaza
 Sheridan, WY 82801
 Ph: (307) 674-5941
 www.sheridanwy.gov

Journeyman Carpenter Trade Experience Verification (Form JC)

The applicant identified below has applied for a License with the City of Sheridan. Regulations require verification of the applicant's construction experience on specific skills by someone who has supervised the applicant. You have been identified by the applicant as a person having direct knowledge of the applicant's experience in the skills identified below. Incorrect or misleading information can result in the applicant's disqualification for licensing. You may be contacted for additional details and to verify the information provided.

Incomplete forms will not be accepted.

To Be Completed By Applicant:

APPLICANT NAME: _____	PHONE: _____
EMPLOYER AT TIME OF EXPERIENCE: _____	
EMPLOYER ADDRESS (Mailing Address, City, State, Zip): _____	
EMPLOYER CONTACT NUMBER: _____	
APPLICANT POSITION AT TIME OF EXPERIENCE: _____	
DATES OF EMPLOYMENT (MM/YYYY): _____ TO _____	

To Be Completed By Person With Direct Knowledge Of Applicant's Experience:

NAME OF PERSON COMPLETING FORM: _____ **PHONE:** _____

PROFESSIONAL RELATIONSHIP TO APPLICANT (Supervisor, etc): _____

SKILL LEVEL EVALUATION:

The person completing the form is to check the corresponding box for the applicant's skill level in the listed areas. For the purposes of this form, the skill level definitions are as follows:

- N/A - No experience / not applicable
- NOVICE - Needs constant or frequent supervision
- PROFICIENT - Needs occasional supervision / completed work must be checked by supervisor
- ADVANCED - Capable of performing work independent of supervision or review

Please check the box corresponding to applicant's skill level for each of the following items:

SKILL/KNOWLEDGE	N/A	NOVICE	PROFICIENT	ADVANCED
Building Materials, Fasteners, and Adhesives				
Hand and Power Tools				
Plans, Elevations, and Specifications				
Floor Systems Framing				
Wall and Ceiling Framing				
Roof Framing				
Concrete Foundations and Reinforcement				
Windows and Exterior Doors				
Stairs and Railings				
Roofing				
Thermal and Moisture Protection				

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(continued)

Please check the box corresponding to applicant's skill level for each of the following items:

SKILL/KNOWLEDGE	N/A	NOVICE	PROFICIENT	ADVANCED
Exterior Siding and Trim				
Drywall Installation				
Interior Doors, Door Hardware and Trim				
Cabinet Installation				
Site Layout				
Construction Site Safety				
Trade-Related Math				
Metal Studs				
Drywall Finishing				
Suspended Ceilings				
Cabinet Fabrication				
Equipment (Generators, Skid-Steer, Compressors, etc)				
Welding				

AFFIDAVIT OF PERSON COMPLETING FORM

The following Affidavit shall be completed by the person identified above as having direct knowledge of the applicant's experience on the above described project(s). The Affidavit is to be signed and notarized before a notary public.

I, (print name) _____, (print title) _____, the undersigned, certify that the statements made in this application are true. I acknowledge that any false, deceptive, or fraudulent statements made in this application or at a hearing on the same will result in the denial of licensure with the City of Sheridan and may subject me to charges of false swearing or perjury.

 Signature of Agent for Applicant Date: _____

STATE OF _____)
 COUNTY OF _____)

On this _____ day of _____, 20____, the above and foregoing was subscribed and sworn to before me by _____, whom I know personally or whose identity was proved to me on the basis of satisfactory evidence.

 Notary Public
 My commission expires:

Witness my hand and official seal: